



Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545

clvfd.org

Board of Directors

Regular Meeting
October 16, 2025
Crystal Lakes Fire Station
6:00 pm – 8:00 pm

Agenda

Purpose: The District's business is conducted in public meetings of the Board of Directors.

- I **Call to Order:**
- II **Board Members Present:**
Board Members Absent:
- III **Quorum:**
- IV **District Members Present:**
- V **Approval of Agenda:**
- VI **Approval of Minutes:**
Regular Meeting Minutes, September 25, 2025
- VII **Officer Reports:**
 - a. **President's Report:**
 - b. **Treasurer's Report:**
Monthly Budget
- VIII **Chief's Report:**
- IX **Committee Reports:**
 - a. **Finance Committee**
 - b. **Website Committee**
 - c. **Strategic Plan Committee**
- X **Unfinished Business:** (tabled or unresolved, listed in priority)
 - a. **Bylaws**

Signing

Chief Description & Review Process update

b. Document/Electronic Storage

c. Domain change (.gov) Update

d. Records Management & Retention

Motion to adopt *Resolution 2025-004 State Archive Schedule*

e. Administrative Assistant for Records Retention Update

f. Recognition of CLVFD Members

XI New Business:

a. District Logo

XII As the Board Desires:

XIII Public Comment:

XIV Announcements:

XV Next Meeting:

A Study Session on the 2026 Budget will be held at 1:00 pm on October 29, 2025, at the District Fire Station, 237 Blackfoot Rd, Red Feather Lakes, CO 80545.

The next Regular Meeting of CLFPD Board of Directors will be held at 6 pm on October 16, 2025, at the District Fire Station, 237 Blackfoot Rd, Red Feather Lakes, CO 80545.

A Pension Board Meeting will be held immediately following CLFPD Regular Board Meetings on December 18th.

XVI Adjournment: