Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545
crystallakesfireco.gov

Board of Directors

Regular Meeting
June 18, 2026
Crystal Lakes Fire Station
6:00 pm – 8:00 pm

Minutes

Purpose: The District's business was conducted in a public meeting of the Board of Directors.

I **Call to Order:** Chair Robin Lauric called the meeting to order at 6:00 pm.

II **Board Members Present:** President/Chair Robin Lauric, Secretary Susan Vance, Director Tamla Blunt, Director Jim Jackson, and Treasurer Tom DeMint.
Board Members Absent: None

III **Quorum:** Yes

IV **District Members Present**: Chief Mike Clark, Heidi Ewing, Corey Ewing. DiAnn Cumings and Tim Cumings joined at 6:45pm.

V **Approval of Agenda:** No changes were brought forth; agenda stands approved.

VI **Approval of Minutes:**
No changes were brought forth; Regular Meeting Minutes, May 21, 2026, stand approved.

VII **Officer Reports:**

a. **President's Report:** President Lauric reported that she and Secretary Vance attended the SDA North Denver Regional Workshop, which included a legal review of board best practices, a legislative update, and discussion of board governance responsibilities. President Lauric noted that SDA maintained a real-time legislative tracking chart on its website and highlighted some of the 2026 bills, including expanded funding opportunities for fire-related services and the veto of SB26-184 concerning firefighting cancer benefits and workers' compensation. She also noted emerging Colorado legislation addressing consumer protections and disclosure requirements related to the use of artificial intelligence, which may create future compliance and operational considerations for essential government-service providers.

She noted that the District's Board practices appeared well aligned with the best-practice guidance presented and that the 2026 Board Member Manuals, prepared by Collins, Cole, Winn & Ulmer, were available as a valuable compliance and governance resource.

President Lauric also summarized remarks from SDA Chief Executive Officer Ann Terry, who emphasized that Board Members should 'always act in the District's best interest, honor the public trust, ask substantive questions, share perspectives, and engage in respectful deliberation to support sound decision-making.'

President Lauric reminded Board members that the 2026 SDA Annual Conference would be held September 15–17 in Keystone. Registration was expected to open in July; accommodations were expected to fill quickly. SDA CEO, Ann Terry, offered a grant opportunity to support Board member attendance.

Action: Robin will reach out to Ann Terry regarding the grant opportunity.

She encouraged Board members to review the July 4th CL FIRES/CLVFD volunteer schedule distributed by Heidi Ewing and sign up as available.

b. **Treasurer's Report:** Treasurer Tom DeMint presented the monthly budget and financial reports prepared by CRS. He stated that he would contact Sue Blair at CRS to discuss the possibility of reducing fees.

   Action: Tom will coordinate arrangements for any Board members interested in attending the SDA Annual Conference in September.

   CLVFD Auxiliary member Heidi Ewing will assist Treasurer DeMint with financial administrative duties related to the Department.

c. **Secretary's Report:** Secretary Susan Vance shared information that was gathered from the SDA Workshop concerning records management, emails, records retention, and CORA (Colorado Open Records Act).

VIII **Chief's Report:** Chief Clark provided his report to the Board. The full report is available as an attachment. Of note, calls in 2026 are lower than last year at this time. Mutual Aid at the Socorro structure fire helped to maintain and prevent the fire from spreading. RFLVFD's Med 2 is currently housed at the CLVFD Station and firefighters have been trained in its operation. The HIZ program continues to grow; there were 29 assessments requested in June, bringing the year-to-date total to 53 requests.

Tom thanked Heidi for her hard work in getting the HIZ program moving forward. Robin requested an updated CLVFD roster for the Board and a copy of the finalized Rules and Regulations for the Board.

IX Committee Reports:

a. **Finance Committee:** Nothing to report at this time.
b. **Website Committee:** Robin reminded the Board that the cost for Streamline will increase slightly as the full cost for the Pro plan will take effect July 1st.
c. **Strategic Plan Committee:** Nothing to report at this time.
d. **Records Management & Retention Committee:** The first group of documents has been sorted and is ready for retention, shredding, and filing. The committee will move forward with ordering a legal-sized filing cabinet as previously agreed upon by the Board. Committee members have not yet turned in meeting reimbursements.

X Unfinished Business:

a. **Study Session Date:** The Board and Chief agreed to hold the Study Session on July 1, 2026, at 3:00 pm at the Fire Station. Agenda items include the Fire Chief job description and review process, the fire ban/restriction policy, and the transition to .gov email with related training.

XI New Business:

a. **Socorro Fire:** The Board reviewed an email from a Crystal Lakes property owner regarding trees that were reportedly felled on the owner's property during response efforts associated with the Socorro Fire. The property is adjacent to the residence that was fully involved and subsequently destroyed by the fire. The Board and Chief acknowledged, in general, the significant hardship that fires and emergencies can create for community members, including the emotional, practical, and financial challenges that may follow such events. Chief Clark advised the Board that he has consulted with Legal Counsel regarding this matter. Following discussion, the Board and Chief agreed that Chief Clark would prepare a response on behalf of the District acknowledging receipt of the property owner's email and confirming that the matter was reviewed. Chief Clark also indicated that he will provide access to the completed incident report, as appropriate, once it is finalized. The report remains in progress while the Chief continues compiling information and reviewing radio-traffic recordings.

   Action: Mike will prepare a response on behalf of the District acknowledging receipt of the property owner's email and confirming that the matter was reviewed.

b. **CWDG Update:** Robin and Mike are on the Community Wildfire Defense Grant (CWDG) Advisory Committee for the District. They reported on the progress of the HIZ MAP grant program. Property owners who have completed an HIZ assessment can apply for up to $4000 for mitigation. Chief Clark appointed Tom DeMint and Jim Narva (Crystal Lakes property owner)to assist the committee with HIZ MAP grant applications. Since the HIZ MAP grant program was announced, there has been an uptick in property owners (29) requesting HIZ assessments.

c. Action Review: Chair Lauric reviewed with Board members the status of Action items dating back to November 2025.

XII As the Board Desires:
Tom gave kudos to the Fire Department's HIZ volunteers. He mentioned that they were very professional, thorough, and consistent with past inspections on his property.

Robin inquired if the Board was interested in having the annual Nacho Average Fire Department appreciation event in August. This event has been held annually in recognition of Resolution 2024-06, Crystal Lakes Volunteer First Responders' Day. The Board was in agreement.

Action: Robin will look at some dates in August.

XIII Public Comment: None

XIV Announcements:
Chief Clark shared that he is working with Beaver Meadows management on camper guests who are having campfires during Fire Restrictions. CLVFD will have patrols at the campsites this Friday and Saturday night.

Chief Mike Clark also shared that he is working on building pride, identity, and recognition with the CLVFD members and is helping to maintain volunteer interest and retention of personnel. Mike had a new "challenge" coin made for the Department and gave one to each Board member.

XV Next Meeting:
The next Regular Meeting of CLFPD Board of Directors will be held at 6:00 pm on July 16, 2026, at the District Fire Station, 237 Blackfoot Rd, Red Feather Lakes, CO 80545.

Study Session of the CLFPD Board will be held at 3:00 pm on July 1, 2026, at the District Fire Station, 237 Blackfoot Rd, Red Feather Lakes, CO 80545.

The next Pension Board Meeting of the CLFPD will be held immediately following CLFPD Regular Board Meeting on June 18, 2026.

XVI Adjournment: The meeting was adjourned by Chair Robin Lauric at 8:22 pm.

Submitted by: Susan W. Vance Date: 07-16-26